

Tracking Number: SIF/2017/100782

PHARMACY COUNCIL OF INDIA

**Standard Inspection Format (S.I.F) for institutions conducting
B Pharm**

(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)

(SIF-B)

To be filled up by P.C.I

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No.

**NAME OF THE INSPECTORS: 1.
(IN BLOCK LETTERS)**

2.

PART-1

A-GENERAL INFORMATION

A - I.1

Name of the Institution	Vijay College of Pharmacy
Complete Postal address:	Manikbhandar, Nizamabad -503 003 (Andhra Pradesh)
Telephone Number with STD Code	08462 280152
Fax No	280158
Email	vcph.nzb@gmail.com
Year of Establishment	2010
Status of the course conducting body	University

(Enclose copy of Registration documents of Society/Trust)

A - I.2

Name of the Society/Trust/Management (attach documentary evidence)	Ideal Education Society
Address	Manikbhandar, Nizamabad-503003 (Telangana)
Telephone Number with STD Code	08462 280152
Fax No	08462280158
Email	vcph.nzb@gmail.com
Website	www.vcpn.org

A - I.3

Name of the Person to be contacted by phone	Dr G Amrutha Latha
Designation	Secretary
Address	Manikbhandar, Nizamabad-503003 (Telangana)
STD Code	08462
Telephone Number	

Office 9848861660
 Residence 280152
 Mobile 9848868068
 Fax No 08462280158
 Email amrutha.latha@gmail.com

A - I.4

Name of the Head of the Institution Dr.Ch Suresh
 Address Manikbhandar, Nizamabad-503003 (Telangana) Mobile No.9848861660

Signature of the Head of the Institution

Signature of the Inspectors

A - I.5

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

a. DETAILS OF AFFLIATION FEE PAID

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated	Remarks of the Inspectors
B Pharm	2018-19	DD.No.323138	15/06/2017	

b. APPROVAL STATUS

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	State Govt	University	Remarks of the Inspectors
B Pharm	2017-18	Approved Letter No & Date	15 July,2016,02.271 EC Meeting;32- 1063/2015-PCI	GOMSNO.160 Dated:31/08/2011	AAC/AFFILIATION /ORDER/2016-17 DATED 29/06/2016	
		Approved Intake	60	60	60	
		Actually Admitted	60	60	60	

c. STATUS OF APPLICATION

COURSES INSPECTED FOR				
Course	Extension of Approval	Increase in Intake of Seates	Current Intake	Proposed increase in Intake
B Pharm	Yes	No	60	00

Note: Enclose relevant documents

A - I.6

Whether other educational institutions/courses are also being run by the trust/instituion in the same building/campus?

If yes, give status Yes

A - I.6 a

Status of the Pharmacy Course:	
Independent Building	Yes
Wing of Another College	Yes
Separate Campus	Yes
Multi Institutional Campus	Yes

Examining Authority:

Degree Course

**With complete postal Address,
Telephone No. and STD Code.**

The Registrar, Jawaharlal Nehru, Technological
University, Kukatpally, Hyderabad - 500 072.

Signature of the Head of the Institution

Signature of the Inspectors

B - DETAILS OF THE INSTITUTION

B - I.1

Name of the Principal

DR. CH SURESH

Qualification / Experience	Qualification		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm	Yes	15 years, out of which 5 years as Prof. / HOD	16	
	PhD	Yes	10 years, out of which at least 05 years as Asst. Prof		

* Documentary evidence should be provided

B - I.2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied	Intake reduced/Stopped in the last 03 years*
B Pharm	02/05/2016	BUILDING INTERIOR NEED CLEANLINESS	Yes	No

* Enclose Documents

B - I.3

Status of Governing Council	University
Details of the Governing Body	Enclosed
Minutes of the last Governing council Meeting	Enclosed

B - I.4**Pay Scales**

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE/UGC/State Govt.	Yes	No	No	
Non-Teaching Staff	State Government	Yes	No	No	

B - I.5**B Pharm Course: Admission statement for the past three year**

ACADEMIC YEAR	2015-2016	2016-2017	2017-2018
Sanctioned	60	60	60
No. of Admissions	50	58	60
Unfilled Seats	10	2	0
No of Excess Admission	0	0	0

B - I.6**Academic information: Percentage of UG results for the past three years based on University Calender**

ACADEMIC YEAR	2015-2016	2016-2017	2017-2018
1st Year	26	38	0
2nd Year	50	62	0
3rd Year	49	46	0
Final Year	72	75	0
Pass % (Final Year)	72	75	0

B - II**Co-Curricular Activities / Sports Activities**

Whether college has NSS Unit	Yes
If no give reasons	
NSS Program Officer's Name	MAKARAND DESHPANDE
Programme Conducted Details	BLOOD DONATION CAMP, CLEAN&GREEN,TREE PLANTATION. SWACHA BHARATH, HARITHAHARAM.
Whether students participating in University level cultural activities/Co-curricular/Sports activities	Yes
Physical Instructor	Available
Sports Ground	Shared
Are you Associated with other Organization/Institution/Trust/Society Running Pharmacy Course	Yes
Organization/Institution/Trust/Society Name	
Complete Postal Address.	

Telephone No.	
Nature of Association	

Signature of the Head of the Institution

Signature of the Inspectors

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C .1 Resources and funding agencies (give complete list)

C .2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspector
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants		CAPITAL EXPENDITURE			
	a. Government	0.00				
	b. Others	0.00				
2.	Tuition Fee	4363000.00	1.	Building	0.00	
3.	Library Fee	0.00	2.	Equipment	1142433.00	
4.	Sports Fee	0.00	3.	Others	0.00	
5.	Union Fee	0.00	REVENUE EXPENDITURE			
6.	Others	562728.00	1.	Salary	8344472.00	
			2.	Maintenance Expenditure		
				i. College	657057.00	
				ii. Others	0.00	
			3.	University Fee	417681.00	
			4.	Apex Bodies Fee	0.00	
			5.	Government Fee	0.00	
			6.	Deposit held by the College	0.00	
			7.	Others	0.00	
			8.	Misc. Expenditure	0.00	
	Total	4925728.00		Total	9419210.00	

Note: Enclose relevant documents

Signature of the Head of the Institution

Signature of the Inspectors

PART- II PHYSICAL INFRASTRUCTURE

- 1. a. Availability of Land (B.Pharm courses) Available**
- a) 2.5 acers District HQ/Corporation/Municipality limit
- b) 0.5 acre for City/Metros
- b. Building Own**
- c. Land Details to be in the name of Trust and Society Enclosed**
- i. Own Records to be enclosed
- ii. Sale deed
- d. Building**
- i) Approved Building plan, sale deed to be enclosed Enclosed
- e. Total Built Area of the college building in sq. mts Built up Area 3404**
- Amenities and Circulation Area 965**

2. Class Rooms

Total Number of Class rooms provided at the end of 4 Year Course					
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts	Remarks of the Inspectors
B.Pharm	04	4	90 sq. mts each (Desirable) 75 sq. mts each (Essential)	320	

[* To accomodate 60 students]

3. Laboratory requirement at the end of 4 Years

Sl.No.	Infrastructure for	Requirement As Per Norms	Available No.	Area in Sq. mts	Remarks or Deficiency
1	Laboratory Area for B.Pharm Course	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	10	800	
2	Pharmaceutics	03 Laboratories	3	240	
3	Pharmaceutical Chemistry	02 Laboratories	2	160	
4	Pharmaceutical Analysis	01 Laboratory	1	80	
5	Pharmacology	02 Laboratories	2	160	
6	Pharmacognosy	01 Laboratories	1	80	
7	Pharmaceutical Biotechnology	01 Laboratory	1	80	
8	Preparation Room for each lab	10 sq mts (minimum)	10	200	
9	Area of the Machine Room	80-100 Sq.mts	1	110	
10	Central Instrumentation Room	80 Sq.mts with A/ C	1	80	
11	Store Room I	1 (Area 100 Sq mts)	1	80	
12	Store Room II	1 (Area 20 Sq mts)	1	40	

The Institutes will not be permitted to run the courses in the rented building on or after 31.12.2008

1. All the Laboratories should be well lit & ventilated.
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution whenever necessary.
3. The workbenches should be smooth and easily cleanable preferably made of non-absorbant material.

4. The water taps should be non-leaking and directly installed on skins Drainage should be efficient.
5. Balance room should be attached to the cocerned laboratories.

4. Administration Area

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Principal's Chamber	01	30 Sq. mts	1	60	
2	Office - I - Establishment	01	60 Sq. mts	1	40	
3	Office - II - Academics			1	20	
4	Confidential Room			1	60	

5. Staff Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	HODs for B.Pharm course	Minimum 4	20 Sq. mts x 4	4	80	
2	Faculty Rooms for B.Pharm course		10 Sq. mts x n (n=No. of teachers)	4	80	

6. Meuseum, Library, Aniaml house and other Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Animal House	01	80 Sq. mts	1	96	
2	Library	01	150 Sq. mts	1	160	
3	Museum	01	50 Sq. mts (Maybe attached to the Pharmacognosy lab)	1	40	
4	Auditorium/ Multi Purpose Hall (Desirable)	01	250 - 300 seating capacity	1	340	
5	Seminar Hall	01		1	80	
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	120	

7. Student Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Girls's Common Room	01	60 Sq. mts	1	100	

	(Essential)					
2	Boy's Common Room (Essential)	01	60 Sq. mts	1	125	
3	Toilet Blocks for Girls	01	24 Sq. mts	1	30	
4	Toilet Blocks for Boys	01	24 Sq. mts	1	30	
5	Drinking Water facility - Water cooler (Essential)	01	--	1	20	
6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	0	0	
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or 20 Sq.mts/Room (Triple occupancy)	0	0	
8	Power Backup Provision (Desirable)	01	--	1	0	

8. Computer and other Facilities

Name	Required	Available		Remarks/Deficiency
		No.	Area in Sq.mts	
Computer Room B.Pharm Course	01 (Area 75 Sq. mts)	1	80	
Computer (Latest Configuration)	1 system for every 10 students (UG & PG)	40	80	
Printers	1 Printer for every 10 computers	5	0	
Multi Media Projector	01	1	80	
Generator (5KVA)	01	1	40	

9. Amenities(Desirable)

Name	Requirement as per Norms in area	Available		Not Available	Remarks/Deficiency
		No.	Area in Sq.mts		
Principal Quarters	80 Sq. Mtr.	0	0		
Staff Quarters	16 x 80 Sq. mts	0	0		
Canteen	100 Sq. mts	1	100		
Parking Area for staff and students		1	50		
Bank Extension Counter		0	0		

Cooperative Stores		0	0		
Guest House	80 Sq. mts	0	0		
Transport Facility for students		0	0		
Medical Facilities(First Aid)		1	40		

10.A. Library Books and Periodicals

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles(No)	Minimum Volumes(No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number Of Books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	942	4761	
2	Annual Addition of Books		100 to 150 books per year	155	1131	
3	Periodicals Hard Copies/Online		10 National 05 International periodicals	12	12	
4	CDS		Adequate Nos	1	20	
5	Internet Browsing Facilities		Yes/No (Minimum ten Computers)	Available		
6	Reprographic Facilities: PhotoCopier Fax Scanner		01 01 01	Available Available Available		
7	Library Automation and Computrized System			Available		
8	Library timings			9:00 Am to 5:00 Pm		

10.C. Library Staff

Sl. No.	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M.Lib.	1	Available	
2	Assistant Librarian	D.Lib.	1	Available	
3	Library Attenders	10+2 / PUC	2	Available	

Signature of the Head
of the Institution

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS

Course Curriculum

1. Student Staff Ratio:

(Required ratio --- Theory -> 60:1 and Practicals -> 20:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicles	Remarks of the Inspectors
B. Pharm	60:1	20:1	

2. Scheme of B. Pharm Course:

Semester

3. Date of Commencement of session/ sessions for B.Pharm:

Commencement	Completion
12/07/2017	07/04/2018

4. Vacation

	No of Days		No of Days
Summer :	30	Winter :	0

5. Total No. of working days

180

6. Time Table copy Enclosed:

Yes

7. Whether the prescribed numbers of classes are being conducted as per university norms

B Pharm I

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
REMEDIAL MATHEMATICS	36	6	0	0	6	
PHARMACEUTICS I	48	8	64	8	16	
HAP I	48	8	64	8	16	
PIC	48	8	64	8	16	
PA I	48	8	64	8	16	
REMEDIAL BIOLOGY	36	6	36	6	12	
COMMUNICATION SKILLS	36	6	36	6	12	

B Pharm II

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
PUO I	64	32	0	0	32	
POC III	64	33	48	21	54	
PA I	64	35	48	21	56	
P'COGNOSY	48	32	48	21	53	

I						
HCP	48	30	0	0	30	
EVS	48	28	0	0	28	

B Pharm III

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
PH ANAYSIS I	64	32	48	20	52	
PH MICRO	64	29	48	18	47	
PH COGNOSY II	64	28	48	19	47	
PH TECH I	64	33	48	20	53	
PH COLOGY I	64	28	0	0	28	

B Pharm IV

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
PH COGNOSY III	48	22	48	16	38	
BPPK	48	24	48	15	39	
PH ADM	64	21	0	0	21	
IT&S	32	12	0	0	0	
PH COLOGY III	64	26	48	16	42	
MC II	64	28	48	17	45	

8. Whether Tutorials are being conducted (if yes, as per university norms)
Yes
9. Number of Guests Lecturers/Seminars/Work Shops/Symposia/Presentations conducted during last year

Name of the Event	2015-2016	2016-2017	2017-2018
Guest Lectures	5	3	2
Seminars	3	3	1
Workshops	1	0	0
Symposia	0	0	0

B. Papers Presented/Published during last 3 years

	2015-2016		2016-2017		2017-2018	
	National	International	National	International	National	International
Published	2	0	6	0	4	0
Presented	3	0	3	0	2	0

10. Whether Internal Assessments are conducted periodically as per university/Board norms

B. PHARM

Class	I Sessional Dates		II Sessional Dates		III Sessional Dates		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B. Pharm	26/10/2017	26/10/2017	21/12/2017	21/12/2017	04/01/2018	27/12/2017	
II B. Pharm	06/09/2017	06/09/2017	08/10/2017	08/10/2017	20/11/2017	13/11/2017	
III B. Pharm	06/09/2017	06/09/2017	08/10/2017	08/10/2017	20/11/2017	13/11/2017	
IV B. Pharm	06/09/2017	06/09/2017	08/10/2017	08/10/2017	20/11/2017	13/11/2017	

11. Whether Evaluation of the internal assessments is Fair

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Class	No of Candidates scored more than 80%		No of Candidates scored 60% - 80%		No of Candidates scored 50% - 60%		No of Candidates scored less than 50%		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B. Pharm	0.00	27.00	5.00	23.00	10.00	1.00	34.00	0.00	
II B. Pharm	0.00	16.00	10.00	28.00	11.00	1.00	24.00	1.00	
III B. Pharm	0.00	22.00	3.00	15.00	11.00	0.00	23.00	0.00	
IV B. Pharm	0.00	8.00	6.00	25.00	9.00	0.00	18.00	0.00	

12. Work load of Faculty members for B. Pharm

S.No.	Name of Faculty	Subjects Taught	B. Pharm								Total Work Load	Remarks of the Inspectors	
			I		II		III		IV				
			Th	Pr	Th	Pr	Th	Pr	Th	Pr			
1	Dr. CH SURESH	MC II	0	0	0	0	0	0	4	3	7		
2	Dr. T ANIL KUMAR GOUD	PIC	3	4	0	0	0	0	0	0	7		
3	Miss. ANUSHA SHIVARAJ	P TECH I	0	0	4	3	0	0	0	0	7		
4	Miss. SHAMMA	PA I	3	4	0	0	0	0	0	0	7		
5	Miss. SHANTHI CHINTALA	EVS P COLOGY I	0	0	0	0	0	0	0	0	0	4	
6	Miss. Shireesha Battula	PA I	0	0	0	0	4	3	0	0	7		
7	Mr. G MADHU	PA I	4	3	0	0	0	0	0	0	7		
8	Mr. GALLA GANESH	P COGNOSY II	0	0	0	0	4	3	0	0	7		
9	Mr. KEERTHI RAJ DYAVATHI	MICRO	0	0	0	0	4	3	0	0	7		
10	Mrs. A MOUNIKA	BPPK	0	0	0	0	0	0	3	3	6		
11	Mrs. ANUGU MAMATHA	HAP	3	4	0	0	0	0	0	0	7		
12	Mrs. D SWETHA	HCP REMEDIAL BIOLOGY	0	0	3	0	0	0	0	0	3	4	

13	Mrs. G NANDINI	ADMN PUO I	0 0	0 0	0 4	0 3	0 0	0 0	4 0	0 0	4 7	
14	Mrs. JANAKI M	P COLOGY III	0	0	0	0	0	0	4	3	7	
15	Mrs. L BHARATHI	MICROBIOLOGY	0	0	0	0	4	3	0	0	7	
16	Mrs. M SANGEETHA	POC III	0	0	4	3	0	0	0	0	7	
17	Mrs. PRATHYUSHA DASARI	P COGNOSY I P COGNOSY III	0 0	0 0	3 0	3 0	0 0	0 0	0 3	0 3	6 6	
18	Mrs. S MOUNIKA	P CEUTICS I	3	4	0	0	0	0	0	0	7	

13. Percentage of students qualified in GATE in the last Three Years

Details	Year : 2015-2016	Year : 2016-2017	Year : 2017-2018
No of Students Appeared	0	0	5
No of Student Qualified	0	0	1
Percentage	0	0	20

14. Whether the Institution has an Industry interaction Cell: Available

Events	Details For thr previous Year
No of Industrial Visits	3
Industrials Tour	1
Industrial Training	1
No of resourse persons from the Industry for Guest Lectures	2
No. of collaboration projects with Industry	0

15. Percentage of students placed through the college placement cell in the last Three Years

Details	Year : 2015-2016	Year : 2016-2017	Year : 2017-2018
No of Students Appeared for campus interview	10	10	0
% Percentage	20	50	0

16. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies) --

Signature of the Head of the Institution

Signature of the Inspectors

PART IV - PERSONNEL

TEACHING STAFF

1. Details of Teaching Faculty for B. Pharm Course to be enclosed in the format mentioned below:

S.No.	Name	Designation	Qualification	Date of Joining	Teaching Experience After PG	State Pharmacy Coun. Reg	Signature of Faculty	Remarks of Inspector
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						No.		
1	PRATHYUSHA DASARI	Asstt. Professor	B Pharm, M Pharm,	02/07/2012	5.2 + 0.0	060524A1		
2	ANUSHA SHIVARAJ	Asstt. Professor	M Pharm, B Pharm,	24/11/2014	2.8 + 0.0	56572A2		
3	KEERTHI RAJ DYAVATHI	Asstt. Professor	B Pharm, M Pharm,	25/08/2014	3.1 + 0.0	06386A1		
4	CH SURESH	Principal/Director	B Pharm, M Pharm, PHD,	21/10/2014	2.9 + 8.3	0281A1		
5	Shireesha Battula	Asstt. Professor	B Pharm, M Pharm,	17/08/2015	2.1 + 0.0	86972A1		

2. Qualification and Number of Staff Members

Qualification				
B Pharm	M Pharm	PhD	Others	
53	35	3	0	Part Time

3. Teaching Staff required year wise exclusively for B. Pharm for intake of 60 Students.

	No. of staff required for I B. Pharm	Available	No. of staff required for II B. Pharm	Available	No. of staff required for III B. Pharm	Available	No. of staff required for IV B. Pharm	Available
Principal	1		1		1		1	
Pharmaceutical Chemistry	1	2	2	2	3	0	4	7
Pharmaceutical Analysis	1	2	--	2	--	0	1	2
Pharmacology	1	2	2	2	3	1	4	4
Pharmacognosy	1		2		3		3	
Pharmaceutics	1	2	2	0	3	2	4	2
Total	6		9		13		17	
Part Time teaching staff	3		--		--		--	
Remarks of the Inspection Team								

*Part time teaching staff for Mathematics, Biology and Computer Science should be appointed.

4. Staff Pattern for B. Pharm courses Department wise / Division wise: Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of the Inspectors of inspection team
Department of Pharmaceutics	Professor	1	1	
	Asst. Professor	1	16	
	Professor	4	0	
	Lecturer			
Department of Pharmaceutical Chemistry (including Pharmaceutical Analysis)	Professor	1	0	
	Asst. Professor	1	6	
	Professor	4	0	

	Lecturer			
Department of Pharmacology	Professor	1	0	
	Asst. Professor	1	10	
	Professor	3	0	
	Lecturer			
Department of Pharmacognosy	Professor	1	0	
	Asst. Professor	1	4	
	Professor	2	0	
	Lecturer			

5. Selection criteria and Recruitment Procedure for Faculty

a. Whether Recruitment Committee has been formed	<input checked="" type="radio"/> Yes <input type="radio"/> No
b. Whether Advertisement for vacancy is notified in the Newspapers	<input checked="" type="radio"/> Yes <input type="radio"/> No
c. Whether Demonstration Lecture has been conducted	<input checked="" type="radio"/> Yes <input type="radio"/> No
d. Whether opinion of Recruitment Committee Recorded	<input checked="" type="radio"/> Yes <input type="radio"/> No

6. Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage
Dr.Ch.Suresh,	Duration of 15 year and above	05
	Duration of 10 year and above	
D.Prathyusha, M.Janaki	Duration of 5 year and above	10
D.KeerthiRAJ,S.Anusha, B.Shireesha,A.Mamatha, G.Ganesh,L.Bharathi, Sangeetha M.,G.Madhu, A.Parameshwar, Shamma,G.Nandini,S.Mounika, A.Mounika,T.Anil Kumar Goud, Ch.Shanthi,Imtiaz Ahmed Baig,D.Archana.	Less than 5 years	50

7. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
Dr.Ch.Suresh, D.Prathyusha ,M.Janaki, D.KeerthiRaj,S.Anusha, B.Shireesha,A.Mamatha, G.Ganesh,S.Narendher, L.Bharathi ,Sangeetha M, G.Madhu, ,A.Parameshwar, ,Shamma,G.Nandini,S.Mounika T.Anil Kumar Goud,A.Mounika,Ch.Shanthi, Imtiaz Ahmed Baig,D.Archana.	% of faculty retained in last 3 yrs	Yes	No	No	No

8. Number of Non-teaching staff available for B. Pharm course for intake of 60 students:

SI No.	Designation	Required Number	Required Qualification	Available Number Qualification	Remarks of the Inspectors
1	Laboratory technician	1 for each Dept	D. Pharm	6 D PHARM	
2	Laboratory Assistants/ Attenders	1 for each Lab (minimum)	SSLC	4 DCME	

3	Office Superintendent	1	Degree	0	
4	Accountant	1	Degree	1	M A
5	Store keeper	1	D. Pharm/ Degree	0	
6	Computer Data Operator	1	BCA / Graduate with Computer Course	1	B TECH
7	First Division Assistant	1	Degree	0	
8	Second Division Assistant	2	Degree	0	
9	Peon	2	SSLC	0	
10	Cleaning personnel	Adequate	---	0	
11	Gardener	Adequate	---	0	

9. Scale of pay for Teaching faculty (to be enclosed):

S.No.	Name	Qualification	Designation	Basic Pay	D.P.	DA	HRA	CCA & Additional Pay	Other Allowances	Deductions			Bank A/C No	PAN No
										PT	TDS	EPF		
1	GALLA GANESH	B Pharm,	Asstt. Professor	21600	0	25704	4320	0	0	0	0	0	32082116831	BLRPG864
2	L BHARATHI	B Pharm,	Asstt. Professor	21600	0	25704	4320	0	0	0	200	0	62015589576	APBPL015
3	G MADHU	B Pharm,	Asstt. Professor	21600	0	25704	4320	0	0	0	200	0	62343064951	BQMMPG389
4	M SANGEETHA	B Pharm,	Asstt. Professor	21600	0	25704	4320	0	0	0	200	0	52089075603	ASYPM282
5	ANUGU MAMATHA	B Pharm,	Asstt. Professor	21600	0	25704	4320	0	0	0	200	0	62167024077	BTGPA693
6	JANAKI M	B Pharm,	Asstt. Professor	21600	0	25704	4320	0	0	0	200	0	0223002377	AQJPM061
7	PRATHYUSHA DASARI	B Pharm, M Pharm,	Asstt. Professor	16000	0	0	0	0	0	0	150	0	038710100083374	BGXP575
8	D SWETHA	B Pharm,	Asstt. Professor	15600	0	7000	2260	0	0	0	200	0	79042140782	CLJPD779
9	KEERTHI RAJ DYAVATHI	B Pharm, M Pharm,	Asstt. Professor	8000	0	12240	600	0	0	0	0	0	6205853069	ARUPD430
10	ANUSHA SHIVARAJ	M Pharm, B Pharm,	Asstt. Professor	8000	0	12240	600	0	0	0	0	0	157110100072022	GBHPS201
11	CH SURESH	B Pharm, M Pharm, PHD,	Principal/Director	54000	0	39240	5470	0	0	0	200	0	038710100134650	AHSPC635
12	Shireesha Battula	B Pharm, M Pharm,	Asstt. Professor	8000	0	12240	600	0	0	0	0	0	62087986953	CDSPB892
13	SHAMMA	B Pharm,	Asstt. Professor	15600	0	16272	2260	0	0	0	0	200	059610100067075	EKHPS226
14	A MOUNIKA	B Pharm,	Asstt. Professor	15600	0	16272	2260	0	0	0	0	200	03871010015466	BEAPA649
15	G NANDINI	B Pharm,	Asstt. Professor	15600	0	7000	2260	0	0	0	0	0	038710100154399	BPPPG532
16	SHANTHI CHINTALA	B Pharm,	Asstt. Professor	15600	0	16272	2260	0	0	0	200	0	112310100036297	BDTPC612
17	T ANIL KUMAR GOUD	B Pharm,	Asstt. Professor	15600	0	7000	2260	0	0	0	200	0	20042245444	AIBPT407
18	S MOUNIKA	B Pharm,	Asstt. Professor	15600	0	16272	2260	0	0	0	200	0		CODPS693

10. Whether facilities for Research / Higher studies are provided to the faculty?

Yes No

(Inspectors to verify documents pertaining to the above)

11. Whether faculty members are allowed to attend workshops and seminars?

Yes No

(Inspectors to verify documents pertaining to the above)

12. Scope for the promotion for faculty: Promotions

Yes No

13. Gratuity Provided

Yes No

14. Details of Non-teaching staff members (list to be enclosed)

Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
G KIRAN MAI	Laboratory Technician	D PHARM	06/09/2010	8		
M SUMALATHA	Laboratory Technician	D PHARM	01/10/2010	6		
NAZREEN BEGUM	Laboratory Assistants	DCME	02/11/2010	6		
A SUMANTH REDDY	Librarian	MLiSc	02/11/2010	6		
MAKARAND DESH PANDE	Laboratory Technician	D PHARM	13/12/2011	5		
A KARUNASREE	Librarian	MLiSc	01/03/2013	3		
P.LAVANYA	Laboratory Technician	B PHARMACY	02/07/2016	1MO		
G.SURESH	Computer Data Operator	B TECH	01/09/2016	01		
A NAGA NIRMALA	Laboratory Technician	D PHARM	21/11/2016	10MO		
K SRIKANTH	Laboratory Technician	B PHARM	21/11/2016	10MO		
M AVINASH	Accountant	M A	21/11/2016	10MO		
A SHIVA RANI	Laboratory Assistants	INTERMEDIATE	05/12/2016	9MO		
G SAILU	Laboratory Assistants	SSC	05/12/2016	9MO		
E RAVALIKA	Laboratory Assistants	SSC	05/12/2016	9MO		

15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.

Yes No

Signature of the Head of the Institution

Signature of the Inspectors

PART V - DOCUMENTATION

Records Maintained (Essential)			
Sl. No.	Records	Yes/No	Remarks of the Inspectors
1	Admission Registers	Yes	
2	Individual Service Register	Yes	
3	Staff Attendance Registers	Yes	
4	Sessional Marks Register	Yes	
5	Final Marks Register	Yes	
6	Student Attendance Registers	Yes	

7	Minutes of meetings-Teaching Staff	Yes	
8	Fee Paid Registers	Yes	
9	Acquittance Registers	Yes	
10	Accession Register for books and Journals in Library	Yes	
11	Log Book for chemicals and Equipment costing more than Rupees one lakh	Yes	
12	Job Cards for laboratories	Yes	
13	Standard operating Procedures (SOP's) for Equipment	Yes	
14	Laboratory Manuals	Yes	
15	Stock Register for Equipment	Yes	
16	Animal House Records as per CPCSEA	Yes	

Signature of the Head of the Institution

Signature of the Inspectors

PART - VI

Financial Resource Allocation and Utilization for the past Three years

(Audited Accounts for previous year to be enclosed)

Expenditure in Rs. 2015-2016			Expenditure in Rs. 2016-2017			Expenditure in Rs. 2017-2018			Remarks of the Inspectors*
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	
6700000	6991500	0	10700000	9419210	1142433	0	0	0	

Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years

(Enclose purchase invoice)

Total budget allocated	Sanctioned	Incurr ed	Total budget allocated	Sanctioned	Incurr ed	Total budget allocated	Sanctioned	Incurr ed	Remarks of the Inspectors*
Chemicals	0	0	Chemicals	0	0	Chemicals	62186	62186	
Glassware	12587	12587	Glassware	135000	130530	Glassware	0	0	
Equipment	0	0	Equipment	115000	142133	Equipment	0	0	
Books	200000	190061	Books	250000	240835	Books	200000	79714	
Journals	100000	90000	Journals	150000	122000	Journals	100000	30000	

*Last three years including the academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

PART VII – EQUIPMENT AND APPARATUS

1 . Department wise List of Minimum equipments required for B Pharm

Department of Pharmacology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscopes	15	20	Yes	
2	Haemocytometer with Micropipettes	20	20	Yes	
3	Sahlia™s haemocytometer	20	20	Yes	
4	Hutchinson™s spirometer	1	1	Yes	
5	Spygmomanometer	5	6	Yes	
6	Stethoscope	5	6	Yes	
7	Permanent Slides for various tissues	0	6	Yes	
8	Models for various organs	0	8	Yes	
9	Specimen for various organs and systems	0	1	Yes	
10	Skeleton and bones	0	1	Yes	
11	Different Contraceptive Devices and Models	0	1	Yes	
12	Muscle electrodes	1	1	Yes	
13	Lucas moist chamber	1	1	Yes	
14	Myographic lever	1	1	Yes	
15	Stimulator	1	1	Yes	
16	Centrifuge	1	1	Yes	
17	Electronic Balance	1	1	Yes	
18	Physical /Chemical Balance	1	1	Yes	
19	Sherrington™s Kymograph Machine / Polyrite	10	10	Yes	
20	Sherrington Drum	10	10	Yes	
21	Perspex bath assembly (single unit)	10	10	Yes	
22	Aerators	10	10	Yes	
23	Computer with LCD	1	1	Yes	
24	Software packages for experiment	1	1	Yes	
25	Standard graphs of various drugs	0	3	Yes	
26	Actophotometer	1	1	Yes	
27	Rotarod	1	1	Yes	
28	Pole climbing apparatus	1	1	Yes	
29	Analgesiometer (Eddy™s hot plate and radiant heat methods)	1	1	Yes	
30	Convulsiometer	1	1	Yes	
31	Plethysmograph	1	1	Yes	
32	Digital pH meter	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Folin-Wu tubes	60	60	Yes	
2	Dissection Tray and Boards	10	10	Yes	
3	Haemostatic artery forceps	10	10	Yes	
4	Hypodermic syringes and needles of size 15,24,26G	10	10	Yes	
5	Levers, cannulae	20	20	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmacognosy

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscope with stage micrometer	15	15	Yes	
2	Digital Balance	2	2	Yes	

3	Autoclave	2	2	Yes	
4	Hot air oven	2	2	Yes	
5	B.O.D.incubator	1	1	Yes	
6	Refrigerator	1	1	Yes	
7	Laminar air flow	1	1	Yes	
8	Colony counter	2	2	Yes	
9	Zone reader	1	1	Yes	
10	Digital pH meter	1	1	Yes	
11	Microscope with stage and oil immersion objective	20	20	Yes	
12	Sterility testing unit	1	1	Yes	
13	Camera Lucida	15	15	Yes	
14	Eye piece micrometer	15	15	Yes	
15	Stage micrometer	20	20	Yes	
16	Incinerator	1	1	Yes	
17	Moisture balance	1	1	Yes	
18	Heating mantle	15	17	Yes	
19	Flourimeter	1	1	Yes	
20	Vacuum pump	2	2	Yes	
21	Micropipettes (Single and multi channeled)	2	2	Yes	
22	Micro Centrifuge	1	1	Yes	
23	Projection Microscope	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Reflux flask with condenser	20	20	Yes	
2	Water bath	20	20	Yes	
3	Clavengers apparatus	10	10	Yes	
4	Soxhlet apparatus	10	10	Yes	
5	TLC chamber and sprayer	10	10	Yes	
6	Distillation unit	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutical Chemistry

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Hot plates	5	5	Yes	
2	Oven	3	3	Yes	
3	Refrigerator	1	1	Yes	
4	Analytical Balances for demonstration	5	5	Yes	
5	Digital balance 10mg sensitivity	10	10	Yes	
6	Suction pumps	6	6	Yes	
7	Muffle Furnace	1	1	Yes	
8	Mechanical Stirrers	10	10	Yes	
9	Magnetic Stirrers with Thermostat	10	10	Yes	
10	Vacuum Pump	1	1	Yes	
11	Digital pH meter	1	1	Yes	
12	Microwave Oven	1	2	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Distillation Unit	2	2	Yes	
2	Reflux flask and condenser single necked	20	20	Yes	
3	Reflux flask and condenser double / triple necked	20	20	Yes	
4	Burettes	40	50	Yes	
5	Arsenic Limit Test Apparatus	20	20	Yes	
6	Nessler's Cylinders	40	60	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutics

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Homogenizer	5	5	Yes	
2	Digital balance (10 mg sensitivity)	5	5	Yes	
3	Microscopes	5	5	Yes	
4	Stage and eye piece micrometers	5	5	Yes	
5	Brookfieldâ€™s viscometer	1	1	Yes	
6	Ball mill	1	1	Yes	
7	Sieve shaker with sieve set	1	1	Yes	
8	Double cone blender	1	1	Yes	
9	Propeller type mechanical agitator	5	5	Yes	
10	Autoclave	1	1	Yes	
11	Steam distillation still	1	1	Yes	
12	Vacuum Pump	1	1	Yes	
13	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 66, 80	0	2	Yes	
14	Tablet punching machine	1	1	Yes	
15	Capsule filling machine	1	1	Yes	
16	Ampoule washing machine	1	1	Yes	
17	Ampoule filling and sealing machine	1	1	Yes	
18	Tablet disintegration test apparatus IP	1	1	Yes	
19	Tablet dissolution test apparatus IP	1	1	Yes	
20	Monsantoâ€™s hardness tester	1	1	Yes	
21	Pfizer type hardness tester	1	1	Yes	
22	Friability test apparatus	1	1	Yes	
23	Clarity test apparatus	1	1	Yes	
24	Ointment filling machine	1	1	Yes	
25	Collapsible Tube Crimping Machine	1	1	Yes	
26	Tablet coating pan	1	1	Yes	
27	Magnetic stirrer, 500ml and 1 liter capacity, with variable speed control.	10	10	Yes	
28	Digital pH meter	2	2	Yes	
29	All purpose equipment with all accessories	1	1	Yes	
30	Aseptic Cabinet	1	1	Yes	
31	BOD Incubator	2	1	Yes	
32	Bottle washing Machine	1	1	Yes	
33	Bottle Sealing Machine	1	1	Yes	
34	Bulk Density Apparatus	2	1	Yes	
35	Conical Percolator (glass/ copper/ stainless steel)	10	10	Yes	
36	Capsule Counter	2	2	Yes	
37	Energy meter	2	2	Yes	
38	Hot Plate	2	2	Yes	
39	Humidity Control Oven	1	1	Yes	
40	Liquid Filling Machine	1	1	Yes	
41	Mechanical stirrer with speed regulator	2	2	Yes	
42	Precision Melting point Apparatus	1	1	Yes	
43	Tray Drier	1	1	Yes	
44	Distillation Unit	1	1	Yes	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Ostwaldâ€™s viscometer	15	40	Yes	
2	Stalagmometer	15	30	Yes	
3	Desiccator	5	5	Yes	
4	Suppository moulds	20	20	Yes	
5	Buchner Funnels Small, medium, large	0	30	Yes	
6	Filtration assembly	1	1	Yes	
7	Permeability Cups	5	5	Yes	
8	Andreasonâ€™s Pipette	3	3	Yes	
9	Lipstick moulds	10	10	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Pharmaceutical Biotechnology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Orbital shaker incubator	1	1	Yes	
2	Lyophilizer (Desirable)	1	0	No	
3	Gel Electrophoresis (Vertical and Horizontal)	1	1	Yes	
4	Phase contrast/Trinocular Microscope	1	1	Yes	
5	Refrigerated Centrifuge	1	1	Yes	
6	Fermenters of different capacity (Desirable)	1	0	No	
7	Tissue culture station	1	1	Yes	
8	Laminar airflow unit	1	1	Yes	
9	Diagnostic kits to identify infectious agents	1	1	Yes	
10	Rheometer	1	1	Yes	
11	Viscometer	1	1	Yes	
12	Micropipettes (single and multi channeled)	0	1	Yes	
13	Sonicator	1	1	Yes	
14	Respinometer	1	1	Yes	
15	BOD Incubator	1	1	Yes	
16	Paper Electrophoresis Unit	1	1	Yes	
17	Micro Centrifuge	1	1	Yes	
18	Incubator water bath	1	1	Yes	
19	Autoclave	1	1	Yes	
20	Refrigerator	1	1	Yes	
21	Filtration Assembly	1	1	Yes	
22	Digital pH meter	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Central Instrumentation Room

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	1	2	Yes	
2	Digital pH meter	1	1	Yes	
3	UV- Visible Spectrophotometer	1	1	Yes	
4	Flourimeter	1	1	Yes	
5	Digital Balance (1mg sensitivity)	1	1	Yes	
6	Nephelo Turbidity meter	1	1	Yes	
7	Flame Photometer	1	1	Yes	
8	Potentiometer	1	1	Yes	
9	Conductivity meter	1	1	Yes	
10	Fourier Transform Infra Red Spectrometer (Desirable)	1	0	No	
11	HPLC	1	1	Yes	
12	HPTLC (Desirable)	1	0	No	
13	Atomic Absorption and Emission spectrophotometer (Desirable)	1	0	No	
14	Biochemistry Analyzer (Desirable)	1	0	No	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	1	0	No	
16	Deep Freezer (Desirable)	1	0	No	
17	Ion- Exchanger	1	1	Yes	
18	Lyophilizer (Desirable)	1	0	No	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Observations of the Inspectors:

Compliance of the last recommendations by Inspectors

Specific observations if not compiled

Signature of Inspectors:

1.

2.

Note:

- 1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.**
- 2. The team is requested to record their comments only after physical verification of records and details.**

Signature of the Head of the Institution

Signature of the Inspectors